



Application Form

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|---|---|---------------|---------------|
| Please email to: | Blair Johnston Principal Pokeno School principal@pokeno.school.nz | | |
| Position applied for: | | | |
| Personal Details | | | |
| Title | <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Mr <input type="checkbox"/> Other | | |
| Surname | | | |
| Given names | | | |
| Preferred name | | | |
| Address | | | |
| | | | |
| | | | |
| Date of birth | | | |
| Contact details | home | | work |
| | mobile | | email |
| Present Position | | | |
| Current Employer | | | |
| Date appointed | | | |
| Type of work undertaking | | | |
| Can we contact your employer about this position? | | yes | no |
| If not, please state the reason. | | | |
| Qualifications | Type of qualification | Date received | Received from |
| | | | |
| | | | |
| | | | |
| | | | |

Details of Training and/or Service

Please include details of your work history for the last 5 years.

| employer | position | dates | work undertaken |
|----------|----------|-------|-----------------|
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| | | | |
| | | | |
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Please indicate any breaks in service and give reasons, e.g. overseas travel:

| dates | reason for break |
|-------|------------------|
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Professional Development

Please provide a summary of recent courses or training that may be relevant to the school environment.

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Identity Verification, Criminal Record and Right to Work

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|---|-----|----|
| Are you a New Zealand citizen? | yes | no |
| If not, do you have resident status, or | yes | no |
| A current work permit | yes | no |
| Have you ever had a criminal conviction? <i>If "yes" please detail:</i> | yes | no |
| <i>(A board may not employ or engage a children's worker who has been convicted of an offence specified in Schedule 2 of the Children's Act 2014. The Clean Slate Act does not apply to schedule 2 offences.)</i> | | |

| | | |
|---|-----|----|
| Have you ever received a police diversion for an offence? <i>If "yes" please detail:</i> | yes | no |
| Have you ever been discharged without conviction for an offence? <i>If "yes" please detail:</i> | yes | no |
| Do you have a current New Zealand driver's licence? | yes | no |
| Have you ever been convicted of a driving offence which resulted in temporary or permanent loss of licence, or imprisonment? <i>If "yes" please detail:</i> | yes | no |
| Are you awaiting sentencing, or do you have charges pending? <i>If "yes" please state the nature of the convictions/cases pending:</i> | yes | no |
| In addition to other information provided, are there any other factors that we should know to assess your suitability for appointment and your ability to do the job? <i>If "yes" please detail:</i> | yes | no |
| Have you ever been the subject of any concerns involving child safety? <i>If "yes" please detail:</i> | yes | no |
| Are you aware of any injury or medical condition that could impact your ability to perform this job effectively? <i>If "yes" please detail:</i> | yes | no |

| | | |
|--|------------------------------|-------------|
| <p>In accordance with the Privacy Act, I authorise the board of trustees to:</p> <ul style="list-style-type: none"> • Obtain further information from the referees listed in this application, and I consent to the referees disclosing such information to the board • Obtain information in relation to my application from persons not listed as referees, and I consent to these persons disclosing pertinent information to the board. • Contact the Education Council. | yes | no |
| <p>For teaching / leadership positions:</p> <p>Do you hold a current practising certificate from the Teaching Council of Aotearoa New Zealand?</p> <p>Please enter your registration number:</p> | yes | no |
| <p>For support staff / teacher aide positions:</p> <p>I understand that appointment to the position is subject to a Police Vetting check being completed.</p> | yes | no |
| <p>I certify that:</p> <ul style="list-style-type: none"> • The information I have supplied in this application is true and correct. • I confirm in terms of The Privacy Act 2020 that I have authorised access to referees. • I know of no reason why I would not be suitable to work with children/young people. • I understand that if I have supplied incorrect or misleading information, or have omitted any important information, I may be disqualified from appointment, or if appointed, may be liable to be dismissed. | | |
| | <i>Applicant's signature</i> | <i>Date</i> |
| <p><i>Please note that if you are completing this form electronically a signed hard copy will need to be provided if successful.</i></p> | | |

Referees

Please provide the names and contact details of three referees below. Referees' reports are confidential to the board. Referees will only be contacted for candidates who are short-listed.

Referee's details

| | | | | |
|----------------------------------|---------|--|-------|--|
| Full name | | | | |
| Place of employment and position | | | | |
| Relationship to the applicant | | | | |
| Contact details | private | | work | |
| | mobile | | email | |

Referee's details

| | | | | |
|----------------------------------|---------|--|-------|--|
| Full name | | | | |
| Place of employment and position | | | | |
| Relationship to the applicant | | | | |
| Contact details | private | | work | |
| | mobile | | email | |

Referee's details

| | | | | |
|----------------------------------|---------|--|-------|--|
| Full name | | | | |
| Place of employment and position | | | | |
| Relationship to the applicant | | | | |
| Contact details | private | | work | |
| | mobile | | email | |